

# Importable Module for IP Office Voicemail Pro Client

File Name: Conference.mod

Module Name: Conference

Date Last Modified: 28 October 2002

## **Description**

This module contains one module. It provides a basic template for allowing callers to join a conference. The administrator can set up a number of conferences – each conference can have a number of sessions. For example the first conference could have two sessions Monday 10 am –11 am and Monday 1 pm – 2 pm. The second conference could have one session, Monday 10 am –11 am. This would allow two conferences to be held simultaneously at Monday 10 am –11 am.

The call flow will request the conference ID (in the case above one or two), and then a pass code. Hence for a caller to successfully enter a conference they must call at a specific time, and know the pass code for that time / conference.

Required configuration:

- This module requires a short code to be added to the IP Office via the IP Office Manager. Set up a unique short code for a “ConferenceMeetMe”. See the IP Office Manger help on how to do this.
- The template provides the ability to house two simultaneous conferences, the first conference having two sessions, the second only one session. If more simultaneous conferences or more sessions per conference are required, then these must be added to the call flow in a consistent manner to the template.
- To make the template function, conditions must be defined for the different sessions. The condition must define the day and time that the caller can join the conference.
- Each condition can then be referenced by the appropriate test condition (e.g. assign a condition to the “Is Session 1 valid for Conf 1?”).
- For each session define the pass code (e.g. could set “Pass code for Conf 1 - session 1” to 1111)
- Finally, the conference transfer must be set up. In the “Transfer to Conference 1” action, go to the mailbox field. This must be defined:  
<Short code set up in IP Office Manager – see first point><Conference ID>  
E.g. If the Conference Meet Me short code was “\*91” and the conference ID was one then the mailbox value should be “\*911”  
Similarly, “Transfer to Conference 2” should be \*912”
- Where appropriate in the call flow, prompts must be recorded. Please see the “Installation” section for more information

## ***Installation***

Save the installation file to the PC containing the Voicemail Pro Client. Double click on the installation file, and let it install.

Start the Voicemail Pro Client and go to “File\Import Export”.

Choose “Import”, select file type as “module”, and enter the path to the module you have just installed. The path of the module will be:

<Voicemail Pro Server Waves directory>\Custom\Conference

If you are unsure where the wave directory is, go to “Preferences”. The <Voicemail Pro Server Waves directory> relates to the “Voicemail Server Speech Directory” entry.

### **NB**

Any prompts recorded for this call flow should also be stored at this location, but under the appropriate language directory. E.g. All English prompts should be stored in:

<Voicemail Pro Server Waves directory>\Custom\Conference\en

All French Canadian prompts in:

<Voicemail Pro Server Waves directory>\Custom\Conference\fr

In the call flow, the prompts should be referenced by using the “\$LOC” keyword. E.g. the following prompt in the call flow references a prompt called “Menu.wav”

Custom\Conference\ \$LOC \Menu.wav

The “\$LOC” keyword is substituted for the current system language. For example, if the system language was set to English US, then the above prompt would be interpreted by the Voicemail System as:

Custom\Conference\enu\Menu.wav

This allows the Voicemail Server to play different prompt sets, based on the current language.